

**Policies & Procurement Committee**  
**Jan. 12, 2012**  
**Telephonic Meeting Draft Minutes**

Members Present: Dave Damer, Committee Chairman  
Dot Kelly  
Donald Stein

CRRA Staff Present: Tom Kirk, President  
Dave Bodendorf, Senior Environmental Engineer  
Peter Egan, Director of Environmental Affairs  
Laurie Hunt, Director of Legal Services  
Paul Nonnenmacher, Director of Public Affairs  
Jim Perris, Government Relations Liaison  
Virginia Raymond, Senior Operations Analyst  
Moira Benacquista, Secretary to the Board/Paralegal

Others present: John Pizzimenti of USA Hauling.

Chairman Damer called the meeting to order at 9:30 a.m. and noted that a quorum was present.

Chairman Damer noted there were no members of the public present which cared to speak during public comment, and so the regular meeting would commence.

**1. UPDATE ON HARTFORD LANDFILL CLOSURE AND SOLAR CAP**

Mr. Bodendorf said CRRA received approval from the Connecticut Department of Energy and Environmental Protection (hereinafter referred to as "CT DEEP") for the solar cap option. He said management is putting together the plans and specifications for the project. Mr. Bodendorf said management anticipates bidding into either the low emissions renewable energy credit solicitations (hereinafter referred to as "LEREC") or the zero emission renewable energy credit solicitations (hereinafter referred to as "ZEREC") which are expected to be out in March or April of this year.

Mr. Bodendorf said management will decide which is most advantageous to CRRA. He explained the ZEREC caps out at \$350 a megawatt and the LEREC caps out at \$200 a megawatt, however the LEREC allows for a project up to 2 megawatts to be installed and the ZEREC is restricted to 1 megawatt. He said management is currently trying to determine what CRRA has the budget for. Mr. Bodendorf said CRRA is scheduled to start construction around August 1, 2012, and the project is expected to be completed in 2012.

Director Kelly said she expects to be meeting with a representative from the Clean Energy Finance and Investment Authority (hereinafter referred to as "CEFIA") next week to discuss alternative technologies. She asked if there are any questions or comments concerning the relationship with CEFIA. Mr. Bodendorf said he had recently attended a hearing where Connecticut Light and Power and United Illuminating proposed how the solicitation process is going to work and some comments were provided. He said another hearing will take place at the end of January. Mr. Bodendorf said he does not know if anything affects CRRA at this point however management will pay attention to the rules and bid into the project. Mr. Bodendorf said because the CRRA project is not

dependent on receiving the RECS, CRRA will be able to put in a competitive price which will allow CRRA to be selected and hopefully still generate a fair price during the fifteen years of the contract.

Director Kelly asked about the possibility of merging meters both on and virtually. Mr. Bodendorf said he believes virtual net metering is limited to municipalities. He said CRRA does not know if the 1 megawatt cap is per site or per meter, which CRRA's consultant is looking into.

2. **APPROVAL OF MINUTES OF THE DEC. 8, 2011 POLICIES & PROCUREMENT COMMITTEE MEETING**

Chairman Damer requested a motion to accept the minutes of the Dec. 8, 2011, Policies & Procurement Committee meeting. The motion to approve the minutes was made by Director Stein and seconded by Director Kelly.

The motion to approve the minutes as amended and discussed was approved by roll call.

3. **RESOLUTION REGARDING THE AUTHORIZATION OF ON-CALL OPERATION AND MAINTENANCE WORK AGREEMENT AND REQUEST FOR WORK FOR CRRA HARTFORD LANDFILL**

Chairman Damer requested a motion on the above referenced item. The motion to approve was made by Director Stein and seconded by Director Kelly.

**RESOLVED:** That the President is hereby authorized to execute an agreement with Botticello, Inc. to provide labor and equipment for CRRA Hartford Landfill operation and maintenance activities as presented and discussed at this meeting.

**FURTHER RESOLVED:** That the President is hereby authorized to execute a Request for Work with Botticello, Inc. for the operation and maintenance of the CRRA Hartford Landfill as presented and discussed at this meeting.

Mr. Egan said there are two resolutions contained in the package. He said the Committee is approving two separate agreements, an on-call equipment services agreement for no money which essentially sets a company up for task specific work. He said the second agreement is a request for work, very similar to a request for services, where CRRA gives a specific task to the contractor under that overarching on-call equipment services agreement.

Mr. Bodendorf said in 2008 the MDC left the Hartford Landfill site as an operator because CRRA stopped accepting solid waste in December of 2008. He said CRRA requires an operator to continue to provide maintenance services, leachate preparations, and closure preparation work where surfaces are graded in preparation for closure. Mr. Bodendorf said CRRA has continued to bring in soil to generate revenue for the project and this contractor manages those soils by stockpiling and grading those soils off into the landfill.

Mr. Bodendorf said since 2008 there have essentially been two full time employees at the landfill, down from 8-10 employees when waste was brought in prior to Dec. 31, 2008. He said there is enough work for two people between the soil which has come in, and is expected to come in in the future. He said this includes the City of Hartford's expected delivery of 60,000 cubic yards of soil, in

addition to some other soils which management is looking to obtain. Mr. Bodendorf said CRRA will likely continue to need to an employee and operator until sometime beyond the end of the closure project, which is expected to be close to Dec. 2012.

Mr. Bodendorf said CRRA solicited public bids for the contract, and received 7 notices of potential interest and ultimately four bidders bid on the project, which are ranked in the package. He said in this case the low bidder, which was not low by a significant amount, was ruled out due to inexperience with landfill operations and the degree of skill which is required for these operations on steep slopes. Mr. Bodendorf said management recommends approving the incumbent, Botticello as they have done a good job, and management is well aware of their experience and abilities and sees no reason to change contractors at this point.

Director Stein said it looks as if management had performed a thorough evaluation and has experience with Botticello. Chairman Damer and Director Kelly agreed. Chairman Damer asked management what the total value of this work was during the last fiscal year. Mr. Bodendorf said the original request for work ran from March 1, 2009 – June 30, 2011, and the value of that was \$887,000. He said the final price was slightly less than that. Mr. Bodendorf said management returned to the Board in July for another RFS under the existing agreement for Botticello. He said that was the value of the work from July through February of this year. Mr. Bodendorf said it is typically \$24,000-\$25,000 a month for the two operators and any supplies and maintenance work done on the equipment is in addition to that. Mr. Bodendorf said the operators typically use CRRA equipment; however if management chooses to ask the bidders to provide equipment there is additional pricing in the bid to allow for that.

Chairman Damer said the \$250,000 pricing for the expected first year seems to be similar to what it has been in the past. Mr. Bodendorf agreed. He said the pricing received, especially in year one, is slightly lower than what CRRA is paying now, which is based on what they thought their costs would be three years ago. Director Stein asked for that history to be provided for the full Board.

The motion previously made and seconded was approved unanimously by roll call.

#### **4. DISCUSSION – POWER PURCHASE AGREEMENT SOLICITATIONS**

Mr. Egan said the power contract ends in May of 2012. He said management is going to put together a written Board memo which will describe the process but will be absent some detail which will not be provided until mid-day Thursday Jan. 19, 2012. He said the background of the process will be contained in the memo.

Ms. Raymond said attached to the Board memo will be the analysis performed earlier that day on the bids which are received. Ms. Raymond said the Board will not have a lot of time to review this information and as a result it will be in chart form so that the data is easily reviewed.

Ms. Raymond said this two part process began in September with a Request for Qualifications. She said interested parties submitted a notice of interest form along with qualifications. She said the Request for Qualifications also included the interested parties' financial information so management could assess the company's financial stability and credit worthiness. Ms. Raymond said that information has been analyzed internally and the results of that analysis will be part of the Board memo. She said the results are important as the company's credit rating from Moody's or Standard &

Poor drives what kind of guarantee or letter of credit the companies must provide for CRRA on the day the bids come in.

Ms. Raymond said a Request for Bids was issued to the qualified participants January 4, 2012. She said subsequent to that bid going out the participants were given two opportunities to comment on the form of the agreement. Ms. Raymond said the RFQ contained a base agreement along with a business exception form for the participants to comment. She said comments which were agreeable to management were incorporated into the agreement. Ms. Raymond said following this management sent the interested parties the revised agreement which allowed for a second opportunity to comment and also incorporated acceptable comments as well. She said when the bid documents were issued on January 4, 2012; they were inclusive of the final form of the agreement.

Ms. Raymond said the Special Board meeting will be held at 3:00 p.m. on Thurs. Jan. 19, 2012. She said the bid documents will most likely be required by 11:00 a.m. that morning. Mr. Raymond said this will allow management to accommodate the request by some bidders for a later time in order to use data from that morning in their pricing.

### **INFORMATIONAL SECTION**

Chairman Damer said the Informational Section had been thoroughly reviewed. Director Stein asked if the gift cards referred to under the non-competitive market were gifts for a Christmas Party. Mr. Egan replied yes.

### **ADJOURNMENT**

Chairman Damer requested a motion to adjourn the meeting. The motion made by Director Stein and seconded by Director Kelly was approved unanimously by roll call.

The meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Moira Benacquista  
Secretary to the Board/Paralegal